

**HOME INSPECTORS LICENSING BOARD**  
**Will meet on**  
**Tuesday, March 7, 2023**  
**At 12:00 p.m.**  
**Indiana Government Center-South**  
**Conference Center, Room 1**  
**402 West Washington Street, Indianapolis, Indiana 46204**

**CALL TO ORDER**

The meeting was called to order at 12:00 PM, pursuant to public notice posted at the principal office of the board at least forty-eight (48) hours before the time of the meeting.

**BOARD MEMBERS PRESENT:** Mark Genung, Chairman  
John Longenecker, Vice Chairperson  
Phillip Thornberry (electronic)

**BOARD MEMBERS ABSENT:** Paul Shoopman

**STATE OFFICIALS PRESENT:** Tracy Hicks, Board Director  
Marianna Kassenbrock, Assistant Board Director  
James Harry, Deputy Attorney General

**PLEDGE OF ALLEGIENCE**

**ADOPTION OF THE MINUTES FROM THE NOVEMBER 1, 2022, MEETING OF THE BOARD**

A motion was made and seconded to adopt the minutes of the November 1, 2022, meeting of the board.

Longenecker/Thornberry

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

**OFFICE OF THE ATTORNEY GENERAL'S REPORT**

Verbal and written report provided.

**ELECTION OF OFFICERS – Same officers elected (they have to change next year)**

**ADOPTION OF THE MINUTES FROM THE NOVEMBER 1, 2022, MEETING OF THE BOARD**

A motion was made and seconded to elect the same officers for 2023.

Longenecker/Thornberry

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

**OFFICE OF THE ATTORNEY GENERAL'S REPORT**

Verbal and written

## CONSIDERATION OF OBJECTION TO NOTICE OF PROPOSED DEFAULT

A. Thomas Miner, HI01500040, 2021HILB0004

A motion was made and seconded to hold him in default and continue with the hearing.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

## ADMINISTRATIVE HEARING

A. Thomas C. Miner, HI01500040, 2021HILB0004

A motion was made and seconded the state proved its case regarding count 1.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded the there was no violation regarding count 2.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

A motion was made and seconded to impose consumer restitution of \$1000.00, and place the Respondent on indefinite probation with no right to petition for removal for a period of one year. require 4 hours of CE regarding foundations and retaining walls to be completed within six months and may not be included in the CE requirement to renew, \$5 fee.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

B. Jacob Morgan, HI02100083, 2021HILB0001

A motion was made and seconded to remove probation pending proof his criminal court costs are paid.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

## CONSIDERATION OF APPLICATION FOR HOME INSPECTOR LICENSE

A. Garland Murphy

A motion was made and seconded to deny the application. TX does not grant Indiana the same privileges and no evidence he passed the national home inspector exam.

Longnecker/Thornberry

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

B. Scott Felix

A motion was made and seconded to deny did not take national exam and did not complete course from an Indiana approved provider.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

C. Neil Grove

A motion was made and seconded to deny. He has not taken the national home inspector exam.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

D. Robert Zolnowski

A motion was made and seconded to approve the application for license.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

**CORRESPONDENCE FROM THE AMERICAN HOME INSPECTORS TRAINING, CE10600362,  
REGARDING THE FIELD TRAINING PORTION OF THE PRELICENSE COURSE**

A motion was made and seconded to approve to shorten from 5 to 2 days providing they are providing 12 hours pursuant to board rule.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

**APPLICATIONS FOR APPROVAL TO PROVIDE CONTINUING EDUCATION**

A. Kentucky Real Estate Inspectors Association, CE21400017

Improve Your Report Writing – 3 hours  
How to and How Not to Inspect Exterior Siding – 3 hours  
Home Run Plumbing – 2 hours  
Defect or No Defect – 3 hours  
Heat Pumps & Mini Splits – 3 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.  
Motion carried.

B. Inspection Certification Association, CE21600007

Inspecting Electrical – 8 hours  
A Focus on Plumbing Systems – 5 hours  
Advanced heating Systems Inspection – 6 hours  
Alternative homes, - 2 hours  
Business Finance Basics & Planning for Growth – 2 hours  
Inspecting Roof Components – 4 hours  
Inspecting Structural Components – 4 hours  
Inspecting the Exterior – 4 hours  
Pool, Spa, Sprinkler Inspections – 2 hours  
Professional Responsibilities and Ethics – 2 hours  
Reviewing Report Writing – 2 hours  
Smart Homes – 2 hours  
Well & Septic Inspection – 2 hours  
HVAC: Advanced Ventilation & Insulation Inspection – 5 hours

A motion was made and seconded to approve the courses.

Thornberry/Longenecker

3/0/0

Voting in Favor: Mark Genung, John Longenecker, and Phillip Thornberry.

Motion carried.

**ADJOURNMENT**

The meeting adjourned at 2:22